

A Parish Council Meeting was held on Monday 12<sup>th</sup> April 2010 at Thorpe End Village Hall at 7.30 pm.

**PRESENT:** Mr E J C Wiley (Chairman)  
Mrs K Bartram  
Mr R Claxton  
Mr J Dixon  
Mr G Edwards  
Mr B Hamilton  
Mrs M Palmer  
Mr A Skipper  
Mr A Townly  
Mr S Vincent

**PUBLIC PARTICIPATION.** The Chairman allowed public participation.

**010410 APOLOGIES FOR ABSENCE -** Councillor Bensley and Councillor Dixon

**020410 MINUTES OF THE MEETING HELD ON 8 MARCH 2010.** These were agreed and signed by the Chairman.

**030410 MATTERS ARISING –** Notices had been placed regarding the vacancy for a Councillor in the Little Plumstead Ward. A further Assessment Report on the possible contamination of the Little Plumstead Hospital site for the proposed location of the School is being prepared. Cllr Dixon had agreed to take on the role of website officer but not Press Officer. Cllr Townly agreed to take on the role of Press Officer

**040410 DECLARATIONS OF INTEREST.** Councillors Edwards and Hamilton declared an interest in the discussion on the Village Hall items for Little Plumstead and Gt Plumstead respectively.

**050410 CHAIRMAN'S ITEMS.** Mr Wiley reported on a meeting he and Cllr Townly had with Mr Phil Kirby regarding the Development triangle. Matters discussed included traffic, over development, the Eco town, NDR, water supplies etc. It was agreed that some of the issues had been railroaded through with out due consultation and it is likely that a Public enquiry regarding the A47 Hub will take place. Mr Wiley had requested that a representative of Broadland Council should attend Parish meetings on a quarterly basis to enable the Parish Councils to feed back their concerns and objections. The proposal from the Gt Plumstead Scout Group to extend their area of operation on the playing field ,will be investigated further by Cllr Palmer who will report to the May meeting. Several complaints have been received following the alterations to the Anglia Bus timetable. The Council will write to the Company to ask them to consider offering a better service particularly around the morning and evening rush hour.

**060410 CORRESPONDENCE AND ADMINISTRATION.** The Clerk reported that due to a lack of interest, the Annual Caravan Rally held on the Gt Plumstead Playing field would not be going ahead this year. Correspondence had been received from Keith Simpson MP regarding the Postwick Hub and proposed developments within the area. It is understood that he has arranged a meeting with the Highways Minister to push for a Public Enquiry. The issue of volunteers to operate the speed watch cameras is an ongoing. The name of a possible volunteer, Mr M Harris, was put forward.

**070410 INCOME AND EXPENDITURE** The Clerk reported the following items of **INCOME**– Allotment Rent £10.50 (£3.50 received earlier total £14.00). Her Majesty's Revenue & Customs – Refund of VAT £654.38; Bank of Ireland Interest on

Deposit March 2010 £ 0.03; Great Plumstead Bowls Club £57.49; Great Plumstead Scout Group £10.48; Great Plumstead Village Hall £10.48. All Water Charges 19.12.09-16.3.10 Total £78.45.

The following items of **EXPENDITURE** were unanimously approved: Gt Plumstead Village Hall – Reimbursement for shingle for Driveway Councillor Bensley £364.25 (includes £54.25 VAT). Paid 23.3.10. (Retrospective) Anglian Water – water charges 19.12.09-16.3.10 £88.95 – Paid 1.4.10. (Retrospective) Norfolk County Council – Bus Shelter Base £574.41- Paid 1.4.10. (Retrospective). I Bishop, Clerk's Salary and Expenses, 1.1.10-31.3.10. - £1424.72. HMRC Income Tax and NI Contributions, £366.42. 1.1.10-31.3.10. Norfolk Association of Local Councils – Annual Subscription 2010/11- £377.77.

**080410 PLANNING APPLICATIONS.** Discussions were held around planning application Number 20100269 – the removal of a planning restriction (4). The comments submitted had been taken by Broadland Council as a split decision which in fact did not truly represent the comments made by Councillors. However the Chairman, whilst himself in favour of the application, felt that he could not change the situation as neither of the two Councillors concerned were at the meeting to approve such an amendment

#### **NO OBJECTIONS**

20100271 26 Broadland Drive, Thorpe End - two storey extension and garage extension  
20100345 46 Woodland Drive, Thorpe End – rear extension (part retrospective)  
20100374 11 St Marys Close, Gt Plumstead – first floor side extension

#### **OBJECTIONS**

20100374 Norfolk County Council – Lagoon and access road to the East of Postwick roundabout

**090410 COUNTY COUNCILLOR'S REPORT.** County Councillor Mackie sent his apologies and the Chairman presented his report to the meeting – (please see attached report).

#### **1. Highways Matters**

- Following the last meeting I requested for the Little Plumstead cycle path hedge be cut.
- On 15<sup>th</sup> March, I met with the Chairman of the Parish Council and Steve White (NCC Highways engineer) for an early exploratory meeting to discuss possible options for parking at Little Plumstead Village Hall. Options ranged from raising the verge, using some of the field and better off road parking. It will be a matter for the Parish Council to advise what, if anything could be reasonably undertaken, given the relative high costs associated with this type of work. Any aspect which would involve the public highway would require planning permission and a guarantee that the specification would be to the standards of the highways.
- As the Cabinet Member for Finance on the County Council I have been working with colleagues to identify funds to allocate to following up the impact of the winter weather on our B and C roads, in particular. Given our underspend and recoup of VAT going back to the 1970's, Cabinet has agreed to allocate up to £2 million extra into longer term patching and surface dressing. Potholes can be reported by completing the simple online form which can be found on the front of the County Council website or by calling 0344 800 8009. The county council has also been successful in securing support from central government for a grant to help repair roads.

#### **2. Little Plumstead Primary School - Update**

The consultation on the planning application submitted to the County Council Planning Department expired on 18th March. The Parish Council concerns were taken into account, and it is most likely that given the extra work required testing the site that the school plans will need to be submitted to the full Planning Committee in May. The DCSF funding expires at the end of March; however by accruing expenditure we are hopeful that, if successful at the May Planning Committee, we should be able to secure the necessary funding. This is all very touch-and-go and I am lobbying to ensure that momentum is maintained, I am having weekly updates from Childrens Service Department.

### **3. Local Government Boundary Review – Update**

Following the last meeting the House of Lords Motion of Regret was ignored by the House of Commons and the Orders to establish a Unitary Council in Norwich was agreed. The Conservative Party has agreed to revoke the Orders if elected. The cost of a Norwich Unitary and the disruption to services cannot begin to be quantified, for example 2600 staff will need to be transferred to the new council, and new childrens services, adult social care, highways and fire departments will have to be established, all with new heads of service. All County assets, debts and commitments will have to be unpicked – the County Council has over £300m of assets in Norwich. This poses a major disruption to all of Norfolk, whilst Officers work to establish the new councils, at a time when we are seeking more efficient services.

**100410 DISTRICT COUNCILLOR'S REPORT.** Mr Vincent had submitted the following report:

#### **Monthly Report – April 2010**

#### **Great and Little Plumstead Parish Council**

The last full Council meeting was held on Tuesday 23<sup>rd</sup> March 2010. The next scheduled Council meeting will be held on Tuesday 19<sup>th</sup> April 2010, at BDC Offices at Thorpe Lodge, starting at 7pm.

#### **Unitary - Local Government Reorganisation (LGR)**

The Norwich City Unitary on existing boundaries is still moving forward, although is now subject to the last days of Parliament and the Government's "wash-up" process to see if it is passed before the end of this Parliament's life. More information can be found on the website [www.broadland.gov.uk/lgr](http://www.broadland.gov.uk/lgr).

#### **Greater Norwich Development Partnership (GNDP)**

The Joint Core Strategy document has been approved by all three councils and has now been submitted to the Secretary of State for validation and approval.

#### **Paperless Billing to Save Trees & Grow New Ones**

Millions of council tax bills and benefit notifications have been dropping through letterboxes throughout the country. Broadland District Council is offering residents the chance to receive these electronically – whether they just receive bills or also housing and council tax notices - and will sponsor a tree for every 10 residents who sign up.

The council has teamed up with The Woodland Trust charity which will plant the trees and nurture them to maturity in one of its carefully managed forests.

Full information on this new green initiative is being distributed with council tax bills going out this month. Interested residents can get more information and register at [www.broadland.gov.uk/electronic](http://www.broadland.gov.uk/electronic). Residents who sign up before May 31 also qualify to take part in a prize draw for a laptop computer.

### **First Food Waste Collection for Extra 4000 Broadland Homes**

The first collection of food waste from an extra 4,000 households in Broadland took place this week. Houses in Horsford, Spixworth, Rackheath, Brundall and extra parts Taverham are now covered by the scheme.

Broadland District Council won national funding for the extension from the Government's Waste and Resources Action Programme (WRAP). Around 30 per cent of the waste which currently goes to landfill is food and in landfill one tonne of food waste can generate a tonne of CO2 equivalent green house gas. After collection, the waste is taken to a specialist food composting facility where it is broken down under strict temperature control to ensure the finished product is sterile and can then be used for agricultural purposes.

### **Over 20,000 Brown Bins in the Broadland District**

The 20,000th garden waste brown bin ordered in the Broadland District led to one family winning £50 vouchers to spend at a garden centre of their choice. Mrs Kilgour of Hellesdon was the lucky person to call in and order a brown bin.

The garden waste scheme was introduced in Broadland in 2003 to help reduce the amount of biodegradable waste that was sent to landfill and make the service more sustainable. Currently, over a third of Broadland's households have opted into the scheme. And it's still growing.

Approximately 8000 tonnes of green garden waste is collected each year in Broadland. This has reduced the amount going to landfill each year by the capacity of nearly 800 refuse collection vehicles. The collected garden waste is transported to local disposal sites where it's composted. The end product is used for land reclamation projects and as a soil improver on agricultural land. For more information or to join the garden waste scheme in the Broadland District call Environmental Services on 01603 430534 or visit [www.broadland.gov.uk/waste](http://www.broadland.gov.uk/waste)

### **Broadly Active GP Referral Scheme**

This month the final few GP Surgeries in the Broadland District signed up to take part in Broadly Active, so now all Broadland residents can take advantage of this scheme. Broadly Active is a GP referral scheme for people to receive personal guidance and access to aqua based and outdoor based exercises. Anyone who has serious medical conditions can gain specific advice on what they can and can't undertake.

For more information on Broadly Active contact Hannah Platten, Business Support and Leisure Administrator on 01603 430487 or email [sport@broadland.gov.uk](mailto:sport@broadland.gov.uk)

### **Villages Saves Money and Energy with Green Technology**

Cawston's village hall will be saving around 70 per cent on its heating bill along with at least 55% of its carbon emissions thanks to measures including air source heat pumps, up-to-date heating controls and insulation. The green refurbishment has been made possible by a grant from Broadland District Council, Cawston Parish Council and money raised by the local social club. Horsford Church Rooms will also be using less energy to stay warm thanks to a state of the art heating system which has just been installed. The system uses a heat pump to recover warmth from the air

outside and a movement sensing control system which turns the heating off when the room is empty.

### **Enterprising Eynesford – A Different, new and free project !**

A new project has just started for the people living and working in the Eynesford ward of Broadland covering the villages of Foulsham, Guestwick, Themelthorpe, Wood Dalling, Salle, Heydon and Cawston. This unique project seeks to consult with as many sole traders, small businesses, community groups and volunteers in the area as possible to hear what support is really needed to lift their enterprise or group to the next level.

This six month long opportunity is being provided by the Broadland Community Partnership and BDC to ensure that the small businesses and community groups, in this rural area, who may be missing out on the range of business support opportunities, are reached and supported. If you would like to hear more, if you would like to make an appointment, or if you can help Sarah to get in touch with people who may benefit from these opportunities, please get in touch by telephoning 01603 430449 or 07774 794808 or by emailing sarah.west@broadland.gov.uk

### **Planning Decisions**

<b>20100031</b>	Extensions to Outbuildings to Form Two First Floor Bedrooms and En-suites as Ancillary Accommodation to Main Farmhouse (Retrospective)	
<b>Location</b>	Apple Tree Farmhouse, Smea Lane, Great Plumstead	
<b>Applicant</b>	The Trustees of TSA Group Ltd	Planning Officer: Mr C Judson
<b>Decision</b>	Full Approval 9 <sup>th</sup> March 2010	
<b>20100173</b>	Alterations & Extensions	
<b>Location</b>	41 Woodland Drive, Thorpe End	
<b>Applicant</b>	Mr Eliot Barker	Planning Officer: Mr M Thirkettle
<b>Decision</b>	Full Approval 23 <sup>rd</sup> March 2010	
<b>20100121</b>	Flat to Pitched Roof Over Existing Garage and New Single Storey Side/Rear Extension	
<b>Location</b>	9 Stanford Crescent, Little Plumstead	
<b>Applicant</b>	Mr & Mrs A Grzeakowiak 11 march Planning Officer: Miss M Bowen	
<b>Decision</b>	Full Approval 16 <sup>th</sup> March 2010	
<b>20100271</b>	Single Storey Side and Rear Extensions	
<b>Location</b>	26 Broadland Drive, Thorpe End, NR13 5BT	
<b>Applicant</b>	Mr Michael Garvey	Planning Officer: Mr C Judson
<b>Decision</b>	Full Approval 7 <sup>th</sup> April 2010	
<b>20100345</b>	Rear Extension (Amended Proposal) - Part Retrospective	
<b>Location</b>	46 Treetops, Woodland Drive, Thorpe End, NR13 5BH	
<b>Applicant</b>	Mr A Valori	Planning Officer: Mr M Thirkettle
<b>Decision</b>	Full Approval 8 <sup>th</sup> April 2010	
<b>20100378</b>	First Floor Side Extension	
<b>Location</b>	11 St Marys Close, Great Plumstead, NR13 5EY	
<b>Applicant</b>	Mr Nathan Salter	Planning Officer: Mr M Thirkettle
<b>Decision</b>	Full Approval 8 <sup>th</sup> April 2010	

### **Tree Preservation Order**

- **Revocation of the Order 1997 No.14.** Trees on land at South Walk/Woodland Drive, Thorpe End.
- **Revocation of the Order 2003 No.9.** Trees on land in the central reservation of The Boulevard between No.4 The Boulevard & No.1 Lawn Crescent and Nos 5 & 10 The Boulevard. The Council is revoking this Order because the protected trees are no longer considered to be under threat and are

adequately protected by growing within a conservation area. Under Section 211 anyone proposing to cut down or carry out work on a tree in the conservation area is required to give the Local Authority six weeks prior notice.

- **Revocation of the Order 1999 No.5.** Trees on land at Garth-en-Wold, 36 Woodland Drive, Thorpe End. The Council is revoking this Order because the protected trees are no longer considered to be under threat and are adequately protected by growing within a conservation area. Under Section 211 anyone proposing to cut down or carry out work on a tree in the conservation area is required to give the Local Authority six weeks prior notice.
- **Refused Consent under Order TPO 2009 No.32** – Application to carry out works to trees to the rear of 22 Astley Road, Little Plumstead - to Crown reduce T1 Oak and T3 Sweet Chestnut, the council does not consider it necessary or appropriate to reduce these tree and that the works requested would not achieve any substantial improvement with regard to the overshadowing of the rear garden. The crown of T1 Oak is already small for the age of the tree and further reduction would have a detrimental effect on the trees health and future retention, the tree would benefit from the section cutting and removal of the considerable amount of Ivy growing on it which would also increase the amount of daylight filtering through the canopy. T3 Sweet Chestnut is a maiden tree of good form and structural integrity and the reduction of the crown would significantly decrease the trees visual amenity.
- **Refused consent under Order TPO 1992 No.8** – Application to carry out works to 3 Oak trees in the garden of 15 Plumstead Road, Great Little Plumstead - to reduce crown spread by 6-8 M of T1 and T2 Oak and T3 Oak, Crown Reduce to the North West by 50%.The amount of reduction requested appears to be excessive and would greatly reduce the considerable amenity value of the trees, while providing little benefit in respect of the overshadowing and perceived risk of the limb failure.

#### Next Planning Committee – 14<sup>th</sup> April 2010

- **20100269 : Ibble Diddle (Brink Kilns)** – application to remove Condition No.4, linking Public House and new dwelling.

#### Planning Enforcement

<b>2010ENF051</b>	Annex being used as a separate unit of accommodation.
<b>Location</b>	Oakdene, Church Road, Gt Plumstead, Norwich, NR13 5AB
<b>Actions</b>	Case Officer: Mr C Judson Under investigation.

#### For Information – Pending / Outstanding Planning Applications

<b>20090886 Brook Farm</b>	Development of Sustainable Urban Expansion Comprising 600 Dwellings, Link Road, 14.6HA of Employment Land for B1, B2 or B8 Purposes, Local Centre (Including 1035M2 of A1 Retail/Community Hall), Site for Railway Halt and Associated Open Space (Outline)
<b>Location</b>	Land at Brook Farm & Laurel Farm, Green Lane, Thorpe St Andrew
<b>Applicant</b>	Lothbury Property Trust Company Ltd Planning Officer: Mr B Burgess
<b>Decision</b>	13 <sup>th</sup> July consultation until 5 <sup>th</sup> August 2009 – <b>Outstanding</b>

<b>20100244</b>	Construction of New Primary School including Car Parking, Hard Play Area, Soft Play Area, Formal Sports Pitches, Pond Area & Landscaped Area, following the Demolition of existing former Hospital Buildings
<b>Location</b>	Land Adj Little Plumstead Hospital, Hospital Road, Little Plumstead NR13 5EW
<b>Applicant</b>	Diocese of Norwich Planning Officer: Mr M N Harriss
<b>Decision</b>	<b>Observations – 18<sup>th</sup> March 2010</b>

<b>20100269</b>	Application For Removal of Condition No. 4 (Occupancy Restriction) on Planning Permission Ref No. 20041813
<b>Location</b>	Ibble Dibble, Honeycombe Road, Little Plumstead, NR13 5HY
<b>Applicant</b>	Mr Paul Anderson-Cowles Planning Officer: Mr M Thirkettle
<b>Decision</b>	5 <sup>th</sup> March - consultation until 28 <sup>th</sup> March 2010 – <b>Planning Committee 14<sup>th</sup> April 2010</b>
<b>20100276</b>	Erection of Detached Garaging and Games Room
<b>Location</b>	Bundu, Broad Lane, Little Plumstead, NR13 5BZ
<b>Applicant</b>	Mr L Dunham Planning Officer: Mr M Thirkettle
<b>Decision</b>	26 <sup>th</sup> March - consultation until 18 <sup>th</sup> April 2010
<b>20100374</b>	Infiltration Drainage Lagoon & Vehicular Access to the Lagoon & The Grange
<b>Location</b>	Land to the East of Broadland Way & to the North of the A47 Trunk Road, Thorpe St Andrew
<b>Applicant</b>	Norfolk County Council Planning Officer: Mr B Burgess
<b>Decision</b>	16 <sup>th</sup> March - consultation until 8 <sup>th</sup> April 2010 – <b>Outstanding</b>

Shaun Vincent  
Broadland District Councillor – Plumstead Ward

9<sup>th</sup> April 2010

**110410 THORPE END CONSERVATION AREA** Cllr Skipper confirmed the designation of part of Thorpe End as a Conservation Area full details of which could be found on the Broadland site [www.broadland.gov.uk/environment/681.asp](http://www.broadland.gov.uk/environment/681.asp) The Chairman thanked both Mr Walpole and Mr Murgatroyd for the help in this matter.

**120410 APPOINTMENT OF INTERNAL AUDITOR – APPOINTMENT OF COUNCILLOR WITH RESPONSIBILITY FOR FINANCIAL MATTERS**  
Mr John Laycock was appointed as the internal auditor and he will shadow Mr Gotts for the next year . Councillor Bartram was appointed as the member responsible for Financial matters.

**130410 THORPE END – PROVISION OF PLAY EQUIPMENT.** Cllr Bartram that she was still waiting for the necessary quotes. Please see further details under item 170410.

**140210 GREAT PLUMSTEAD – PROVISION OF PLAY EQUIPMENT**  
Cllr Palmer reported that unfortunately Gt Plumstead had not been successful in its application for funding for play equipment. However they are on the short list should anybody not take up their funding allocation and in the meantime she would be looking for alternative funding. The moving of the bench near the play area has still to be carried out.

**150410 CAR PARKING – LITTLE PLUMSTEAD VILLAGE HALL**  
A meeting had taken place with Mr S White of the Highways Department and he did not have any immediate objections subject to a) work to the road verge has to be carried out by a Registered Highways Contractor and b) that approval and possibly Planning Permission was sought from Norfolk County Council. There are 4 possible options for this issue.

- 1) Use part of the playing field for extra parking
- 2) Remove the hedge approximately 8 metres from the road creating extra parking at this point
- 3) create a surfaced lay-by alongside the existing hedge on the road verge.

4) Leave alone and do nothing

The cost of option 2 has been investigated and could be in the region of £10,000 and Highways have no objections to this option. Possible funding of such an option will be investigated in it is possible that the Village Hall would be able to contribute at least £2,000 to the cost of the work. It is likely that bookings for the hall could be cancelled if these issues are not resolved.

**160310 PARISH NEWS ITEMS.**

The Parish Clerk has again written to Mr Warvill, the freeholder of Copellas' requesting replies to our previous requests to bring the road up to a safe & satisfactory state. Your Parish Council has spoken with Anglian Bus, requesting improvements in the new 124 timetable, requesting extended times in the evening, servicing the Plumsteads. The speed watch team continues to provide a valuable service to our Parish. To maintain momentum we require additional volunteers, interested please contact Cllr a Skipper on 433910. Poor winter conditions have resulted in pot holes in many of our roads. You can report pot holes directly to 03448008009 for prompt attention. Paperless Billing, To save trees & cost you can now request billing electronically-by doing so BDC will sponsor a tree for every 10 residents who sign up. register at [www.broadland.gov.uk/electronic](http://www.broadland.gov.uk/electronic) Parts of Thorpe End Garden Village have been awarded conservation status, details can be viewed on the BDC site at <http://www.broadland.gov.uk/environment/681.asp> Plans have advanced for the Bus Shelter opposite St Davids Church, The base should be laid within two weeks from 12th April. Broadly active GP referral scheme. This is a referral for people to receive personal advice & access to aqua based & outdoor exercises schemes. Interested contact Hannar Platten on 01603 430487 or e-mail [sport@broadland.gov.uk](mailto:sport@broadland.gov.uk)

**170410 ANY OTHER URGENT BUSINESS.** The Chairman called the meeting 'into camera' and the situation of the play equipment at Thorpe End was discussed. After lengthy discussions all Councillors agreed to proceed with the proposal to site the play equipment on Padgate Green and once costings had been received then they would investigate the necessity for planning permission.

Meeting closed at 9.50 pm.

**Date of next meeting Monday 10<sup>TH</sup> May 2010 at Little Plumstead Village Hall at 7.30 pm, following the Annual Parish Meeting**