

Great and Little Plumstead

P a r i s h C o u n c i l

To Members of the Council

You are hereby summoned to attend the next Meeting of Great and Little Plumstead Parish Council which will be held at Great Plumstead Village Hall on Monday 13th May 2024 at 7.00pm

1. To receive report from Police
2. To receive a report from Ian Mackie, County Councillor
3. To receive a report from James Harvey, District Councillor
4. Public Participation

ANNUAL PARISH COUNCIL MEETING A G E N D A

1. Election of Chairman together with signing of declaration of acceptance
2. Election of Vice-Chairman
3. To accept apologies for absence
4. To discuss and vote on the co-option of a new Parish Councillor for the ward of Great Plumstead
5. To consider any declarations of acceptance of office that have not been received and decide whether to grant an extension or declare the seat vacant
6. To receive Declarations of Interest
7. To agree the minutes of the Parish Council Meeting held on Monday 8th April 2024
8. To appoint committees and representatives:
 - a. Finance Committee
 - b. Data Protection Committee
 - c. Allotment Representative
 - d. Tree Warden
 - e. Play Equipment Inspectors
 - f. Website
 - g. Village Hall
 - h. Youth Engagement
 - i. CIL Committee
 - j. Plumstead Community and Sports Pavilion Advisory Committee
 - k. Walled Garden Advisory Group
 - l. Responsible Finance Officer
 - m. Internal Finance Officer
 - n. Rosebery Fields Advisory Group
9. To adopt/review policies
 - a. Equal Opportunities Policy
 - b. Disciplinary and Grievance Procedure
 - c. Expenses Policy
 - d. Sickness Absence Policy
 - e. General Data Protection Regulations Policy
 - f. Pensions Policy
 - g. Lone Working Policy
 - h. Internal Risk Assessment
 - i. Standing Orders
 - j. Planning Application Policy
 - k. SAM2 Sign Management Policy and Risk Assessment
 - l. Financial Regulations
 - m. Reserves Policy
 - n. Media Policy
10. To receive Correspondence
11. To consider Planning Applications

12. To discuss Parish Projects
 - a. Great Plumstead Recreational Area Project Update
 - b. To discuss the Tender Process for the Great Plumstead Recreational Area Project
13. To discuss the flower beds on Salhouse Road, Little Plumstead
14. To agree payments in accordance with the budget
15. To confirm the date and time of the next meeting of Great and Little Plumstead Parish Council as Monday 10th June 2024 at 7pm at St David's Hall, Thorpe End
16. To receive Items for the Next Agenda

**Mrs T Scott,
Clerk to the Parish Council,
3rd May 2024**